



# STATE OF IOWA

## IOWA DENTAL BOARD

TERRY E. BRANSTAD, GOVERNOR  
KIM REYNOLDS, LT. GOVERNOR

MELANIE JOHNSON, J.D.  
EXECUTIVE DIRECTOR

Revised 7/26/13

\* New information in green

### IOWA DENTAL BOARD

#### AGENDA

August 1-2, 2013

**Location:** Iowa Dental Board, 400 SW 8<sup>th</sup> St., Suite D, Des Moines, Iowa

**Board Members:** *Steve Bradley, D.D.S., Board Chair; Steven Fuller, D.D.S., Board Vice Chair; Matthew McCullough, D.D.S., Board Secretary; Kaaren Vargas, D.D.S.; Tom Jeneary, D.D.S.; Mary Kelly, R.D.H.; Nancy Slach, R.D.H.; Diane Meier, Public Member; Lori Elmitt, Public Member*

#### THURSDAY, August 1, 2013

##### Committee Meetings:

—9:00 a.m. ~~EXECUTIVE COMMITTEE~~ (~~Bradley, Fuller, McCullough, Kelly~~) Removed 7/26/13

9:00 a.m. **DENTAL HYGIENE COMMITTEE** **Open** *Kelly, Slach, McCullough*  
New start time (*See Separate Committee Agenda*)

##### Board Meeting:

10:00 a.m. **OPEN SESSION** **Open** *Full Board*  
New start time

**I. CALL MEETING TO ORDER – ROLL CALL** *Steve Bradley*

**II. 1<sup>ST</sup> OPPORTUNITY FOR PUBLIC COMMENT**

**III. APPROVAL OF OPEN SESSION MINUTES**

- a. March 28, 2013 Telephonic Meeting
- b. May 9-10, 2013 Quarterly Meeting Minutes added 7/19/13
- c. June 27, 2013 Telephonic Meeting

#### **IV. REPORTS**

a. **EXECUTIVE DIRECTOR'S REPORT** *Melanie Johnson*

b. **LEGAL REPORT** *Sara Scott*

c. **ANESTHESIA CREDENTIALS COMMITTEE REPORT**

1. Recommendations re: Moderate Sedation Permit Applications (*See Separate Committee Agenda*)
2. Recommendations re: General Anesthesia Permit Applications (*See Separate Committee Agenda*)

3. Other Committee Recommendations, If Any

**d. CONTINUING EDUCATION ADVISORY COMMITTEE REPORT**

1. Recommendations re: Continuing Education Course Applications (See Separate Committee Agenda)

2. Recommendations re: Continuing Education Sponsor Applications (See Separate Committee Agenda)

3. Other Committee Recommendations, If Any

**e. BUDGET REVIEW COMMITTEE REPORT**

*Steven Fuller*

1. Review of Quarterly IDB Financial Report **Financials added 7/19/13**

2. FY'14 Projected Budget

3. Other Committee Recommendations, if any

**f. EXECUTIVE COMMITTEE REPORT**

*Steve Bradley*

**g. LICENSURE/REGISTRATION COMMITTEE REPORT**

*Matt McCullough*

1. Actions Taken by Committee on Applications

2. Pending Licensure/Registration Applications, If Any – Will Be Discussed Under Agenda Item XI

3. Other Committee Recommendations, If Any

**h. DENTAL HYGIENE COMMITTEE REPORT**

*Mary Kelly*

1. Pending Dental Hygiene Applications, If Any – Will Be Discussed Under Agenda Item XI

2. Report RE: Actions Taken at Dental Hygiene Committee Meeting

3. Committee Recommendations, If Any

**i. DENTAL ASSISTANT REGISTRATION COMMITTEE REPORT**

*Steve Bradley*

**j. EXAMINATIONS REPORT**

1. CRDTS (Central Regional Dental Testing Service) - *Dental Steering Committee Report*

*Steve Bradley*

2. CRDTS - *Dental Hygiene Examination Review Committee Report*

*Mary Kelly*

3. CRDTS - *Dental Examination Review Committee Report*

*Kaaren Vargas*

**k. AD HOC EXPANDED FUNCTIONS COMMITTEE REPORT**

*Mike Kanellis*

**l. IOWA PRACTITIONERS REVIEW COMMITTEE REPORT**

1. Quarterly IPRC report

*Brian Sedars*

**VIII. ADMINISTRATIVE RULES**

*Melanie Johnson*

**a.** Adopted and Filed –Final Amendments to Chpt. 13, “Special Licenses,” and Chpt. 15, “Fees” (NOIA ARC#0724C)

- b. Adopted and Filed –, Final Amendment to Chpt. 20, “Dental Assistants,” (NOIA ARC0723C)
- c. Notice of Intended Action – Chpt. 29, “Sedation and Nitrous Oxide Inhalation Analgesia”
- d. FY’14 Regulatory Plan

**IX. LEGISLATIVE UPDATE**

*Melanie Johnson*

**X. OTHER BUSINESS**

- a. Public Health Supervision –Review of Public Comments Received **Materials added 7/19/13**
- b. Update on AMANDA Database Project
- c. Review of Revised FAQs for Website
- d. 2013 Update: Restrictions on Sales of Goods & Services to State Agencies
- e. **Performance Review – Executive Director \*\*\***  
(added 7/26/13)

*Steve Bradley*

*Phil McCollum*

*Sara Scott*

**XI. APPLICATIONS FOR LICENSURE /REGISTRATION & OTHER REQUESTS \***

*Steve Bradley*

- a. Ratification of Actions Taken by Executive Director on Applications Since Last Meeting
- b. Pending Licensure/Registration Applications\*
- c. Stephanie Tucker, R.D.A. Request to Renew vs. Reinstate

*Melanie Johnson*

*Christel Braness*

**XII. 2<sup>nd</sup> OPPORTUNITY FOR PUBLIC COMMENT**

*Steve Bradley*

**XIII. DISCIPLINARY HEARINGS\*\***

- a. Reinstatement Hearing – In the Matter of Dr. Andre Bell, D.D.S.

**TBD**

**XIV. \*CLOSED SESSION**

**Closed**

**XV. ACTION, IF ANY, ON CLOSED SESSION ITEMS**

1. Approval of Closed Session Minutes
2. Licensure/Registration Applications
3. Statement of Charges
4. Combined Statement of Charges, Settlement Agreement and Final Order
5. Settlement Agreements
6. Final Hearing Decisions
7. Final Action on Cases **Revised title; deleted #8 (7/19/13)**

8. Other Closed Session Items

**FRIDAY, AUGUST 2, 2013**

- |  |               |                      |
|--|---------------|----------------------|
| <b>XVI. BOARD RECONVENES</b>   | <b>Closed</b> | <i>Steve Bradley</i> |
| <b>XVII. DISCIPLINARY HEARINGS**</b>                                   |               |                      |
| <b>XVIII. CONTINUE WITH ANY CLOSED SESSION AGENDA ITEMS</b>            | <b>Closed</b> |                      |
| <b>XIX. OPEN SESSION</b>   | <b>Open</b>   |                      |
| <b>a. ACTION, IF ANY, ON CLOSED SESSION AGENDA ITEMS</b>               |               |                      |
| 1. Approval of <u>Closed</u> Session Minutes                           |               |                      |
| 2. Licensure/Registration Applications                                 |               |                      |
| 3. Statement of Charges  |               |                      |
| 4. Combined Statement of Charges, Settlement Agreement and Final Order |               |                      |
| 5. Settlement Agreements   |               |                      |
| 6. Final Hearing Decisions   |               |                      |
| 7. Final Action on Non-Public <u>Cases Left Open</u>                   |               |                      |
| 8. Final Action on Non-Public <u>Cases Closed</u>                      |               |                      |
| 9. Other Closed Session Items  |               |                      |
| <b>b. OTHER OPEN SESSION ITEMS, IF ANY</b>                             |               |                      |
| <b>XX. ADJOURN</b>   |               |                      |

**Next Quarterly Meeting: October 31 – November 1, 2013**

If you require the assistance of auxiliary aids or services to participate in or attend the meeting because of a disability, please call the office of the Board at 515/281-5157.

\* These matters constitute a sufficient basis for the board to consider a closed session under the provisions of section 21.5(1), (a), (c), (d), (f), (g), and (h) of the 2013 Code of Iowa. These sections provide that a governmental body may hold a closed session only by affirmative public vote of either two-thirds of the members of the body or all of the members present at the meeting to review or discuss records which are required or authorized by state or federal law to be kept confidential, to discuss whether to initiate licensee disciplinary investigations or proceedings, and to discuss the decision to be rendered in a contested case conducted according to the provisions of Iowa Code chapter 17A.

\*\*Pursuant to Iowa Code section 272C.6(1) a licensee may request that their disciplinary hearing be held in closed session.

\*\*\* Pursuant to Iowa Code section 21.5(i) this performance evaluation may be in closed session, at the request of the individual.

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Please Note: At the discretion of the Board Chair, agenda items may be taken out of order to accommodate scheduling requests of Board members, presenters or attendees or to facilitate meeting efficiency.